



Job Description

Job Title:	Campus Minister / Ministry Intern	Department:	Ministry
Reports To:	TCC Leadership Team	People Manager:	Yes
Date Reviewed:		FLSA Status:	Exempt
Location:	Charlotte, NC		

Summary

The Campus Minister / Ministry Intern serves to inspire, equip, and coordinate a comprehensive campus ministry focused on building student disciples for Christ through spiritual growth, worship, discipleship, mission, service, and evangelistic outreach in a manner consistent with biblical teaching and the church's mission and vision statements. This role is also a developmental ministry training position for individuals pursuing future service as an Evangelist, Elder, Teacher, or Women's Ministry Leader. The Campus Minister / Ministry Intern shall provide spiritual and ecclesiastical leadership to the church or one of its ministry segments while receiving mentorship, coaching, and hands-on ministry development.

Functions/Responsibilities

- Conduct, behavior, and actions following biblical standards according to the Churches of Christ.
- Demonstrate a growing and vibrant personal relationship with God through prayer, Bible study, and faithful Christian living.
- Work in partnership with the Elders, Leadership Team, Evangelists, and ministry staff with humility, unity, and cooperation.
- Design, coordinate, and oversee a balanced and engaging campus ministry focused on worship, discipleship, outreach, service, and relationship building.
- Serve as a campus advocate by educating the congregation regarding the hopes, concerns, and needs of campus students in the church and local community.
- Recruit, train, and develop volunteer leaders to serve in all aspects of campus ministry.
- Ensure appropriate volunteer support and leadership ratios for ministry activities.
- Mentor campus students and young adults by providing biblical counseling, discipleship, and spiritual direction aligned with church ministry goals.
- Lead personal evangelistic Bible studies and train others to share their faith effectively.
- Build spiritually sustaining relationships that help students grow in faith and remain connected to the body of Christ.
- Plan and coordinate campus ministry events, devotionals, retreats, service projects, and outreach initiatives.
- Maintain a flexible schedule to support approved visits with students, campus activities, extracurricular events, and times of personal need or crisis.
- Communicate effectively and timely with church leadership, staff, parents, students, and the congregation through available channels such as email, website, newsletters, and bulletins.

- Maintain accurate records of participation, ministry activity, and follow-up efforts.
- Assist with preparing and managing the campus ministry budget and related reporting.
- Preach, teach, and facilitate biblically sound sermons, devotionals, Bible studies, and classes as assigned.
- Collaborate with church staff members in a cohesive, unified, and team-oriented environment.
- Participate in continuing education opportunities, ministry training, conferences, and leadership development.
- Receive mentoring and coaching as part of internship development toward future ministry leadership roles.
- Exercise discretion and confidentiality in handling sensitive pastoral, student, and organizational matters.
- Perform other ministry responsibilities as assigned by church leadership.
- Maintain regular and reliable attendance in the performance of ministry responsibilities.

Qualifications

Education:

- 4-year college degree or equivalent preferred.

Experience:

- Prefer 2 to 4 years of experience in campus ministry, youth mentoring, counseling, leadership development, or related ministry service.
- Demonstrated experience leading ministries, small groups, Bible talks, discipleship groups, or volunteer teams.
- Experience working effectively with children, teenagers, college students, young adults, and diverse groups.
- Experience organizing programs, meetings, retreats, and ministry events.
- Experience handling confidential information with maturity and discretion.
- Strong ability to advise, communicate, and build trust with others.
- In the absence of formal ministry experience, consideration may be given to spiritually mature disciples demonstrating fruitfulness, leadership potential, and faithfulness.

Skills:

- Ability to speak publicly in an inspiring and effective manner.
- Ability to motivate and equip others for leadership and service.
- Ability to teach and counsel from the Bible.
- Ability to organize programs, schedules, and ministry initiatives effectively.
- Strong written, verbal, computer, and administrative skills.
- Conflict management and relationship-building skills.
- Ability to read, interpret, and communicate policies, procedures, and ministry information clearly.

License or Certification:

- N/A

Work Demands

Continuously	67% - 100% of time
Frequently	34% - 66% of time
Occasionally	Up to 33% of time
N/A	Does not apply to this position

Standing	
Walking	
Sitting	
Squatting/Bending	
Climbing	
Lifting	
Pushing/Pulling	
Talking/Hearing	

This job description provides a general description of the work performed and is not an exhaustive list of all duties and responsibilities. Other duties may be assigned. This description does not alter the at-will nature of employment.

Employee Acknowledgement

I have reviewed this job description and I understand the job duties and responsibilities. I understand that this is an overview and my job may change on a temporary or regular basis according to business needs without it being specifically included in the job description.

Signature

Date

Manager Acknowledgement

Signature

Date