

## Children's Ministry Leader

**Job Type:** Part-Time, Salaried

**Hours:** 15-20 hours per week

The Charlotte Church is looking for a highly motivated, creative and energetic Kids Ministry Leader. We desire an individual who is passionate, loves children (Pre-K – 5th Grade), communicates effectively, and can build and oversee volunteer teams. This individual will be serving alongside a dynamic team of staff and Elders.

Primary duties:

- Oversee and coordinate all aspects of children's ministry
- Recruit, inspire and develop a healthy and empowered team of volunteers
- Create a safe environment for children to experience the wonder of God
- Coordinate scheduling all resources (facility, people, supplies)
- Plan and monitor annual budget
- Research and implement relevant curriculum
- Communicate consistently with parents in the spiritual growth of their children
- Provide a dynamic, fun and engaging environment for kids' worship experiences (Sundays and Wednesdays)
- Coordinating with various ministry groups, staff, leaders etc.
- Develop a vision and strategies for Children's Ministry that helps the Charlotte Church achieve its objectives
- Other duties as assigned

Qualifications

- Take initiative. Be a self-starter.
- Be humble and teachable with an eagerness to learn.
- Possesses relational as well as servant leadership skills.
- Demonstrate organizational and management skills.
- Proven track record of developing children and managing creative and engaging ministry programs for children.
- Strong Biblical knowledge and ability to communicate it to all ages.
- Skilled in the use of computer office software applications such as Email, Word, Excel, and PowerPoint.

Please submit cover letter and resume to [churchoffice@thecharlottechurch.org](mailto:churchoffice@thecharlottechurch.org).